

**ASSESS Version 1.3 Templates**  
**Effective 1/15/2006**

**General:**

**Executive, General**  
**Mid-Manager, General**  
**Supervisor, General**  
**Professional, General**  
**Sales, General**

**Job Specific:**

**Management**

Mgmt.: Mid-Manager, General  
Mgmt.: Supervisor, General  
Mgmt.: Aviation Manager  
Mgmt.: Branch Mgr.  
Mgmt.: C-Store Mgr.  
Mgmt.: C-Store Dist. Mgr.  
Mgmt.: Construction Mgr.  
Mgmt.: Grocery Store Mgr.  
Mgmt.: Grocery Dept. Mgr.  
Mgmt.: Grocery Asst. Dept. Mgr.  
Mgmt.: Human Resources Mgr.  
Mgmt.: HR – Training Mgr.  
Mgmt.: Insurance Claims Mgr.  
Mgmt.: Loss Prevention Mgr.  
Mgmt.: Manufacturing Supervisor  
Mgmt.: Manufacturing Mgr.  
Mgmt.: Marketing Mgr.  
Mgmt.: Operations Mgr.  
Mgmt.: Procurement Mgr.  
Mgmt.: Product Mgr.  
Mgmt.: Real Estate & Property Mgr.  
Mgmt.: Asst. [Real Estate](#) Property Mgr.  
Mgmt.: Restaurant Mgr.  
Mgmt.: Retail Store Mgr.  
Mgmt.: Asst. [Retail](#) Store Mgr.  
Mgmt.: Retail District Mgr.  
Mgmt.: Sales Mgr.

**Executives**

Exec.: Executive, General  
Exec.: CEO  
Exec.: Start-up Executive

**Accounting**

Acct.: Accountant  
Acct.: Accounts payable/receivable  
Acct.: Internal Auditor

**Administrative**

Admin.: Administrative, General  
Admin.: Executive Assistant  
Admin.: Office Assistant  
Admin.: Receptionist  
Admin.: Secretary

**Architecture**

Arch.: Architecture, General

**Aviation**

Aviation: Aviation Manager  
Aviation: Corporate Pilot  
Aviation: Maintenance Technician

**Communications**

Comm.: Communications Professional

**Consultant**

Con.: Consultant, General

**Engineering**

Eng.: Engineering, General  
Eng.: Electrical  
Eng.: Mechanical  
Eng.: Mining

**Finance**

Finance: Analyst  
Finance: Controller  
Finance: Credit Analyst  
Finance: Loan Agent

**Grocery**

Grocery: Asst. Dept. Mgr.  
Grocery: Dept. Mgr.  
Grocery: Store Mgr.

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**Healthcare**

HC: Allied Prof. / Nurse  
HC: ER Physician

**Hospitality**

Hosp: Restaurant Manager

**Human Resources**

HR: Generalist  
HR: Manager  
HR: Recruitment and Staffing  
HR: Training/Develop.  
HR: Training/Develop. Mgr.

**Insurance**

Ins.: Actuarial  
Ins.: Adjuster  
Ins.: Claims Rep.  
Ins.: Claims Mgr.  
Ins.: Underwriter

**Information Systems**

IS: Computer Engineer  
IS: Network Administrator  
IS: Programmer/Analyst  
IS: Software Design

**Legal**

Legal: Attorney

**Manufacturing and Production**

Mfg.: Supervisor  
Mfg.: Manager

**Marketing, Advertising, Public Relations**

Mktg.: Marketing Professional  
Mktg.: Marketing Manager

**Real Estate & Property**

RE: Leasing Agent  
RE: Assistant Property Mgr.  
RE: Property Mgr  
RE: Construction Mgr.

**Retail**

Retail: Assistant Store Mgr.  
Retail: Store Mgr.  
Retail: District Mgr.  
Retail: Merchandiser  
Retail: C-Store Manager  
Retail: C-Store Dist. Mgr.

**Sales**

Sales: Sales, General  
Sales: Inside  
Sales: Outside  
Sales: Manager

